

**Minutes of Audit and Risk Assurance Committee meeting
Monday 25 November 2019 at 12.15pm**

Members Present: Noel Hyndman (Chair)
Marie Mallon
John Turkington

In Attendance: Martin Pitt (Chair Advisory Board - at the invitation of the Chair of ARAC)
Pamela McCreedy (Chief Operating Officer)

The Chair welcomed members to the meeting.
<p>1. Apologies No apologies were noted.</p>
<p>2. Declaration of Conflicts of Interest There were no issues declared by Committee members or attendees.</p>
<p>3. Extraordinary item from 24 September 2019 ARAC meeting – Concerns Raised: Martin Pitt referred to the matters discussed at the previous meeting of ARAC which were being considered in accordance with the whistleblowing procedures.</p> <p>In confidential session Pamela McCreedy as the investigating officer appraised the Committee of the considerations given to the concerns raised. The Committee considered and agreed responses that would issue from Martin Pitt.</p>
<p>4. Any Other Business There were no other items of business.</p>