**NIAO Advisory Board Meeting (online via zoom)
6 October 2020**

**Members Present:** Martin Pitt (Chair)

 Noel Hyndman

 Marie Mallon

 John Turkington

 Kieran Donnelly, Comptroller and Auditor General (C&AG)

 Pamela McCreedy, Chief Operating Officer (COO)

**In Attendance:** Anne McMurray (Consultant)

Rodney Allen (Director)

 Joe Campbell (Audit Manager)

 Francis Casey (Communications Officer)

Louise Donnelly (Board Secretary)

A workshop facilitated by Anne McMurray was held to scope the development of the NIAO 2021-2024 Corporate Plan. Detailed notes of suggestions and comments arising from the discussion were taken by Anne McMurray for consideration in development of the Strategic Framework Plan and will be incorporated into that document as appropriate therefore detailed minutes of the discussion have not been included here.  The final draft document will be considered by the Advisory Board prior to finalisation which will include the opportunity to discuss the rationale for inclusion or exclusion of the points raised at this workshop.

**The following was discussed:**

* A review of progress since last corporate plan as the starting point for the next phase
* The current purpose, vision, and values – consideration of validity, currency and a possible refresh.
* Identify current trends and the implications for the NIAO
* Clarify expectations about the final ‘product’
* Identify stakeholders to be consulted
* Methodology and timeline

**Actions:**

* The Senior Management Team (SMT) to appoint an internal Corporate Plan reference group to partner Anne McMurray to advise/liaise on aspects of the process.
* Anne McMurray to connect with Joe Campbell to schedule the next steps.